

**MEETING MINUTES**

Name of Foundation: AcadeMir Charter Schools, Inc.

Board Meeting: July 31, 2017

School(s): AcadeMir Charter School West, AcadeMir Charter School Middle, AcadeMir Preparatory Academy (APA), AcadeMir Charter School Preparatory (ACSP)

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting*

Date	Start	End	Meeting Location
07-31-2017	9:30 AM	11:20 AM	ACSW

Attended by
Mr. Alexander Casas, Board Chairperson Mr. Ruben Perez Board Member Ms. Sonia Alfaro Dr. Kristina Ledo, ACSP Mrs. Karla Rodriguez, ACSM Mrs. Olivia Bernal, ACSW Mrs. Marcia Griffin-Acountant Mrs. Esther Mir, Superior Management Mrs. Rolando Mir, Superior Management

**CALL TO ORDER**

Pursuant to public notice, the meeting commenced at **9:30 AM** with a Call to Order by **Chairman Alexander Casas**. Roll call was taken and quorum was established.

**APPROVAL OF MINUTES**

Chairman Alexander Casas asked the Board to review the minutes from the May 25, 2017 and note any corrections or comments. Motion made to approve minutes was approved.

## **ACTION ITEMS**

- Approve minutes from May 25, 2017
- Approve Chereen Coile's resignation as assistant principal
- Approve naming Yvette Martinez as new APA/ACSM assistant principal
- Approve fee schedule APA/ACSM
- Approve budget for 2017-2018 (MARCIA VIA PHONE)
- Approve Monthly Financials
- Approve Teacher Salary Schedule
- Approved Teacher Evaluation tool (IPEGS)
- Approve ratify resolutions (July 31<sup>st</sup>, July 5<sup>th</sup>)
- Approve -Awarding the furniture purchase to classroom outfitters for ACSM
- Approve APA/ACSP artificial grass
- Approve of awarded company to paint the inside of all schools: Gusnic
- Approval of landscape (new for ACSP & ACSW, up keep miller).
- Approve loan for new application AcadeMir Charter School of Math and Science (\$175,000 from ACSW, \$175,000 from ACSP)
- ACSW architectural fees/Building fees and playground
- APA/ACSM Canopy Approval
- APA will pay for artificial grass placed by Nania Group
- Petty cash per school to be \$1,000
- Approve for Management to sign documents dealing with daily school operation

All action items were moved by Ms. Sonia Alfaro, seconded by Mr. Ruben Perez, and were unanimously approved.

## **SCHOOL REPORT**

### **AcadeMir Charter School West (ACSW)**

- Enrollment: 618
- School Grade of an A
- Increase across subject area
- Fully staffed
- Departmentalization grades 1<sup>st</sup> – 5<sup>th</sup>
- Summer Program update
- Waiting list of 300

### **AcadeMir Charter School Middle (ACSM)**

- Enrollment: 350
- School Grade of a B
- 100 % of students passed algebra/77% passed biology
- Future plans on data/ and data chats
- Revamping intervention and focusing more ESOL/ESE
- Summer program

- Fully staffed

#### **AcadeMir Preparatory Academy (APA)**

- Enrollment: 454
- School Grade of a B
- Future plans on data/ and data chats
- Revamping intervention and focusing more ESOL/ESE
- Summer program
- Fully staffed

#### **AcadeMir Charter School Preparatory (ACSP)**

- Enrollment: 710
- School Grade of a B (missed the A by 1 point)
- Over 75% learning gains in ELA including lowest 25
- 73% baseline for science
- Future plans on data/ and data chats
- Revamping intervention and focusing more ESOL/ESE
- Summer program
- Fully staffed
- Waiting list of 239

#### **Superior Charter School Management**

- Capital Outlay
- Board Meeting dates
- New Application submission

#### **FINANCES**

- ACSW-Increased fund balance
- APA-Large increase fund balance due to high enrollment
- ACSM-Completed year in the positive
- ACSP-Had a spectacular startup year

#### **ADJOURNMENT**

Motion made by Ms. Sonia Alfaro and second by Mr. Ruben Perez to adjourn the AcadeMir Charter Schools, Inc. meeting.



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**Board Chair**

9/25/17

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**MEETING MINUTES**

Name of Foundation: AcadeMir Charter Schools, Inc.

Board Meeting: September 25, 2017

School(s): AcadeMir Charter School West, AcadeMir Charter School Middle, AcadeMir Preparatory Academy (APA), AcadeMir Charter School Preparatory (ACSP)

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting*

Date	Start	End	Meeting Location
09-25-2017	9:30 AM	11:00 AM	ACSP

Attended by
Mr. Alexander Casas, Board Chairperson Mr. Ruben Perez Board Member Dr. Tirso Alonso (phone) Dr. Kristina Ledo, ACSP Mrs. Karla Rodriguez, ACSM Mrs. Olivia Bernal, ACSW Mrs. Marcia Griffin- Accountant Ms. Gardner- Auditor Mrs. Esther Mir, Superior Management Mrs. Rolando Mir, Superior Management

**CALL TO ORDER**

Pursuant to public notice, the meeting commenced at 9:30 AM with a Call to Order by Chairman Alexander Casas. Roll call was taken and quorum was established.

**APPROVAL OF MINUTES**

Chairman Alexander Casas asked the Board to review the minutes from the July 31, 2017 and note any corrections or comments. Motion made to approve minutes was approved.

## **ACTION ITEMS**

- Approve minutes from July 31, 2017
- Approve Monthly Financials
- Approve hurricane related expenses
- Approve School Improvement Plan (ACSW, ACSM, APA, ACSP)
- Approve Title 1 budget (ACSM, APA, ACSP)
- Approval of tutoring budget for all schools (ACSW, ACSM, APA, ACSP)
- Approval of grant budget expenses (ACSP)
- Approval of canopy connecting APA to ACSM
- Approval for EESAC (ACSW, ACSM, APA, ACSP)
- Approval for ACSP amendment for grade levels for the following school year and capacity

All action items were moved by Dr. Tirso Alonso, seconded by Mr. Ruben Perez, and were unanimously approved.

## **SCHOOL REPORT**

### **AcadeMir Charter School West (ACSW)**

- Enrollment: 618
- Data/Testing Underway
- After school tutoring started in September
- Intervention started in September
- Awarded grant from Dollar General Liability Foundation
- School Improvement Plan
- Goals for this school year

### **AcadeMir Charter School Middle (ACSM)**

- Enrollment: 351
- Data/Testing underway
- Tutoring started in September
- Intervention is to start
- School Improvement Plan
- Title 1
- Title 3
- Fundraising

### **AcadeMir Preparatory Academy (APA)**

- Enrollment: 449
- Data/Testing underway
- Tutoring started in September
- Intervention is to start
- School Improvement Plan

- Title 1
- Title 3
- Fundraising

#### **AcadeMir Charter School Preparatory (ACSP)**

- Enrollment: 704
- Staff: 92
- Data collection/Testing (see attached)
- Tutoring started September through extended day
- Intervention started September
- CSP Grant Review
- Title 1
- Title 3
- Fundraising
- School Improvement Plan

#### **Superior Charter School Management**

- Capital Outlay
- Board Meeting dates
- New Application submission

#### **FINANCES**

- ACSW-Increased fund balance
- APA-Large increase fund balance due to high enrollment
- ACSM-Completed year in the positive
- ACSP-Had a spectacular startup year

#### **ADJOURNMENT**

Motion made by Dr. Tirso Alonso and second by Mr. Ruben Perez to adjourn the AcadeMir Charter Schools, Inc. meeting.

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**Board Chair**

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1-29-18

**MEETING MINUTES**

Name of Foundation: AcadeMir Charter Schools, Inc.

Board Meeting: January 29, 2018

School(s): AcadeMir Charter School West (ACSW), AcadeMir Charter School Middle (ACSM), AcadeMir Preparatory Academy (APA), AcadeMir Charter School Preparatory (ACSP)

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting*

Date	Start	End	Meeting Location
01-29-18	9:30 AM	10:53 AM	ACSM

**Attended by**

Mr. Alexander Casas, Board Chairperson  
 Mr. Ruben Perez Board Member  
 Ms. Sonia Alfaro Board Member  
 Dr. Kristina Ledo, ACSP  
 Mrs. Karla Rodriguez, ACSM  
 Mrs. Olivia Bernal, ACSW  
 Mr. Antonio Cejas (APA)  
 Mrs. Esther Mir, Superior Management  
 Mrs. Rolando Mir, Superior Management  
 Mrs. Raimy Stempien  
 Mrs. Marcia Griffin (phone)

**CALL TO ORDER**

Pursuant to public notice, the meeting commenced at 9:30 AM with a Call to Order by Chairman Alexander Casas. Roll call was taken and quorum was established.

**APPROVAL OF MINUTES**

Chairman Alexander Casas asked the Board to review the minutes from the September 25, 2017 and note any corrections or comments. Motion made to approve minutes was approved.

## **ACTION ITEMS**

- Approve minutes from September 25, 2017
- Approve to Ratify Resolution of December 8, 2017, October 27, 2017, and November 9, 2017,
- Approve incentives for staff
- Approve submission of new application for 2018-2019 (AcadeMir Charter School East- ACSE)
- Approve Monthly Financials
- Approve board is awarding the furniture purchase to classroom outfitters for ACSP
- Approve loan for new application AcadeMir Charter School East (\$175,000 from ACSW, \$175,000 from ACSP)
- Approve ACSP to amend for add grades 6<sup>th</sup>-8<sup>th</sup>

All action items were moved by Sonia Alfaro, seconded by Mr. Ruben Perez, and were unanimously approved.

## **SCHOOL REPORT**

### **AcadeMir Charter School West (ACSW)**

- Enrollment: 618
- Data
- Open Enrollment Updates
- Intervention/Enrichment
- Free Afterschool Tutoring
- Free Saturday Tutoring
- Afterschool FSA Enrichment Tutoring
- FSA Readiness
- Robotics Program
- Fundraising
- School Updates
- Fundraising
- New Student Orientation

### **AcadeMir Charter School Middle (ACSM)**

- Enrollment: 361
- Data
- Open Enrollment Updates
- Intervention/Enrichment
- Free Afterschool Tutoring
- Free Saturday Tutoring
- FSA Readiness
- Robotics Program



- Fundraising
- New Student Orientation

#### **AcadeMir Preparatory Academy (APA)**

- Enrollment:439
- Data
- Intervention/Enrichment
- Free Afterschool Tutoring
- Free Saturday Tutoring
- FSA Readiness
- Robotics Program
- Fundraising
- New Student Orientation

#### **AcadeMir Charter School Preparatory (ACSP)**

- Enrollment:710
- Data
- Open Enrollment Updates
- Intervention/Enrichment
- Free Afterschool Tutoring
- Free Saturday Tutoring
- Morning FSA Enrichment Tutoring
- FSA Readiness
- Robotics Program
- Fundraising
- School Updates
- Fundraising
- New Student Orientation
- Amendment
- Upcoming Events
- Recognitions
- Fundraisings
- Partnerships/Sponsorships to Date

#### **Superior Charter School Management**

- Amendment for ACSP
- ACSP new wing to hold 50 additional students
- 2018-2019 Application process/waiting list
- Grant for ACSP and ACSMS
- ACSW playground lot to start construction in 3 to 4 months
- I.T Proposal
- ASPIRA
- Upgrade on internet for testing

**OPEN QUORUM**

No issues were brought up.

**ADJOURNMENT**

Motion made by Ms. Joana Pino and second by Mr. Ruben Perez to adjourn the AcadeMir Charter Schools, Inc. meeting.



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**Board Chair**

5-30-18

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**Date**

## **MEETING MINUTES**

Name of Foundation:

AcadeMir Charter Schools, Inc.

Board Meeting:

May 30, 2018

School(s):

AcadeMir Charter School West (ACSW), AcadeMir Charter School Middle (ACSM), AcadeMir Preparatory Academy (APA), AcadeMir Charter School Preparatory (ACSP)

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting*

Date	Start	End	Meeting Location
05-30-18	9:30 AM	10:31 AM	ACSW

### **Attended by**

Mr. Alexander Casas, Board Chairperson  
Mr. Ruben Perez Board Member  
Ms. Sonia Alfaro Board Member (phone)  
Joana Pino Board Member (phone)  
Dr. Kristina Ledo, ACSP  
Mrs. Karla Rodriguez, ACSM  
Mrs. Olivia Bernal, ACSW  
Mr. Antonio Cejas (APA)  
Mrs. Esther Mir, Superior Management  
Mrs. Rolando Mir, Superior Management  
Mrs. Raimy Stempien

## **CALL TO ORDER**

Pursuant to public notice, the meeting commenced at 9:30 AM with a Call to Order by Chairman Alexander Casas. Roll call was taken and quorum was established.

## **APPROVAL OF MINUTES**

Chairman Alexander Casas asked the Board to review the minutes from the January 29, 2018 and note any corrections or comments. Motion made to approve minutes was approved.

## **ACTION ITEMS**

- Approve minutes from January 29, 2018
- Approve to Ratify Resolution of January 31, 2018, February 28, 2018, March 8 2018, April 30, 2018
- Approve of loan for construction of pavilion, staking and playground for ACSW
- Approve of security measures for ACSW, ACSM, APA, ACSP
- Approve purchases for ACSW, ACSM, APA, ACSP with bond
- Approve Dual Enrollment for ACSM
- Approve Management contract for ACSMS
- Approve purchase of new projectors for ACSW
- Approve painting and repairs for ACSW, ACSM, APA, ACSP
- Approve contract for 2018-2019
- Approve new IT for ACSW, ACSM, APA, ACSP
- Approve 2 new applications and amendment for ACSP for grade level
- Approve change of school uniform from All Uniform to Ibiley
- Approve \$1,000 endorsement courses to teachers with signed agreement
- Approve possible PLC for ACSW
- Approve removal of bank account signatures for staff no longer with us in the 2018-2019 school year.
- Approve Board meeting date for 2018-2019

All action items were moved by Sonia Alfaro, seconded by Mr. Ruben Perez, and were unanimously approved.

## **SCHOOL REPORT**

### **AcadeMir Charter School West (ACSW)**

- Enrollment for new school year: 618
- Data (2<sup>nd</sup> grade and 3<sup>rd</sup> grade)

### **AcadeMir Charter School Middle (ACSM)**

- Enrollment for new school year: 361
- Data(2<sup>nd</sup> grade and 3<sup>rd</sup> grade)

### **AcadeMir Preparatory Academy (APA)**

- Enrollment for new school year:439
- Data (2<sup>nd</sup> grade and 3<sup>rd</sup> grade)

### **AcadeMir Charter School Preparatory (ACSP)**

- Enrollment for new school year
- Data (2<sup>nd</sup> grade and 3<sup>rd</sup> grade)

### **Superior Charter School Management**

- ACSMS and ACSE may need loan construction

## **OPEN QUORUM**


No issues were brought up.

## **ADJOURNMENT**

Motion made by Ms. Joana Pino and second by Mr. Ruben Perez to adjourn the AcadeMir Charter Schools, Inc. meeting.



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Board Chair



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Date

## **MEETING MINUTES**

Name of Foundation:

AcadeMir Charter Schools, Inc.

Board Meeting:

August 1, 2018

School(s):

AcadeMir Charter School West (ACSW), AcadeMir Charter School Middle (ACSM), AcadeMir Preparatory Academy (APA), AcadeMir Charter School Preparatory (ACSP)

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting*

Date	Start	End	Meeting Location
08-01-18	9:30 AM	10:31 AM	ACSW

### **Attended by**

Mr. Alexander Casas, Board Chairperson  
Mr. Ruben Perez Board Member  
Ms. Sonia Alfaro Board Member (phone)  
Dr. Kristina Ledo, ACSP  
Mrs. Karla Rodriguez, ACSM  
Mrs. Olivia Bernal, ACSW  
Mr. Antonio Cejas (APA)  
Mrs. Esther Mir, Superior Management  
Mrs. Rolando Mir, Superior Management  
Mrs. Raimy Stempien

## **CALL TO ORDER**

Pursuant to public notice, the meeting commenced at 9:30 AM with a Call to Order by Chairman Alexander Casas. Roll call was taken and quorum was established.

## **APPROVAL OF MINUTES**

Chairman Alexander Casas asked the Board to review the minutes from the May 30, 2018 and note any corrections or comments. Motion made to approve minutes was approved.

## **ACTION ITEMS**

- Approve minutes from May 30, 2018
- Approve Security Plan
- Approve title 1 for ACSP, APA, ACSM
- Approve loan for ACSM from ACSP
- Approve new cleaning company to replace night cleaning staff
- Approve Monthly Financials
- Approve FIU Industry Certification
- Ratify Resolution of July 1, 2018

All action items were moved by Sonia Alfaro, seconded by Mr. Ruben Perez, and were unanimously approved.

## **SCHOOL REPORT**

### **AcadeMir Charter School West (ACSW)**

- Enrollment for new school year: 618
- Letter grade of an A
- Plans for next year

### **AcadeMir Charter School Middle (ACSM)**

- Enrollment for new school year: 361
- Letter grade of an A
- Plans for next year

### **AcadeMir Preparatory Academy (APA)**

- Enrollment for new school year: 439
- Letter grade of a B
- Plans for next year to acquire school grade of an A

### **AcadeMir Charter School Preparatory (ACSP)**

- Enrollment for new school year: 850
- Letter grade of an A
- Plans for next year

### **Superior Charter School Management**

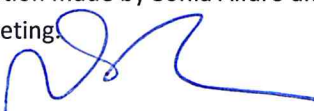
- IT Proposal
- Update on ACSW playground
- Update on all schools' interior and exterior work being done as well as security measures taken for this upcoming school year
- School grades
- Vacation requests
- NSLP to be done electronically
- Loan for ACSW's playground was not approved by the bank

## **OPEN QUORUM**

No issues were brought up.

## **ADJOURNMENT**

Motion made by Sonia Alfaro and second by Mr. Ruben Perez to adjourn the AcadeMir Charter Schools, Inc. meeting.



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Board Chair

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10/18/18